

**CHANDIGARH SMART CITY LIMITED**  
**A FRAMEWORK FOR TRANSPARENCY AUDIT**

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1- organization and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

**1. ORGANIZATION AND FUNCTION: -**

<b>S. No.</b>	<b>Item</b>	<b>Details of disclosure</b>	<b>Particulars</b>
1.1	Particulars of its organization, functions and duties [Section 4(1)(b)(i)]	(i) Name of the Organization and its website (ii) Head of the organization (iii) Vision, Mission and Key objectives (iv) Function and duties (v) Organization Chart	Annexure-1
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial) (ii) Power and duties of other employees (iii) Rules/ orders under which powers and duty are derived and (iv) Exercised (v) Work allocation	Annexure-2  Powers and duties are derived from the HR Policy & Articles of Association of the Company.  Annexure-2
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making. Identify key decision making points (ii) Final decision making authority (iii) Related provisions, acts, rules etc. (iv) Time limit for taking a decisions, if any (v) Channel of supervision and accountability	Annexure-3  As per hierarchy in organizational chart
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered (ii) Norms/ standards for functions/ service delivery (iii) Process by which these services can be accessed (iv) Time-limit for achieving the targets (v) Process of redress of grievances	Annexure-4
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual/ instruction. (ii) List of Rules, regulations, instructions manuals and records. (iii) Acts/ Rules manuals etc. (iv) Transfer policy and transfer orders	Annexure-5
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	(i) Categories of documents (ii) Custodian of documents/categories	Annexure-6

1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	Annexure-8
		(ii) Composition	
		(iii) Dates from which constituted	
		(iv) Term/ Tenure	
		(v) Powers and functions	No
		(vi) Whether their meetings are open to the public?	
		(vii) Whether the minutes of the meetings are open to the public?	
		(viii) Place where the minutes if open to the public are available?	
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	Annexure-9
		(ii) Telephone , fax and email ID	
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	Annexure-10
		(ii) System of compensation as provided in its regulations	NIL
1.10	Name, designation and other particulars of public information officers [Section4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	Annexure 16
		(ii) Address, telephone numbers and email ID of each designated official.	
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been	NIL
		(i) Pending for Minor penalty or major penalty proceedings	
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	NIL
		(ii) Efforts to encourage public authority to participate in these programmes	
		(iii) Training of CPIO/APIO	
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	

**2. BUDGET AND PROGRAMME: -**

S. No.	Item	Details of disclosure	Particulars
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	Annexure 11
		(ii) Budget for each agency and plan & programmes	
		(iii) Proposed expenditures	
		(iv) Revised budget for each agency, if any	NA
		(v) Report on disbursements made and place where the related reports are available	PFMS Portal ( <a href="http://www.pfms.nic.in">www.pfms.nic.in</a> )
2.2	Foreign and domestic tours during 2022-23	(i) Budget	NIL
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. <ul style="list-style-type: none"> <li>a) Places visited</li> <li>b) The period of visit</li> <li>c) The number of members in the official delegation</li> <li>d) Expenditure on the visit</li> </ul>	
		(iii) Information related to procurements <ul style="list-style-type: none"> <li>a) Notice/tender enquires, and corrigenda if any thereon,</li> <li>b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured,</li> <li>c) The works contracts concluded – in any such combination of the above- and</li> <li>d) The rate /rates and the total amount at which such procurement or works contract is to be executed.</li> </ul>	All documents are uploaded on E-Tender Website when tenders are floated.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	NA
		(ii) Objective of the programme	
		(iii) Procedure to avail benefits	
		(iv) Duration of the programme/ scheme	
		(v) Physical and financial targets of the programme	
		(vi) Nature/ scale of subsidy / amount allotted	
		(vii) Eligibility criteria for grant of subsidy	
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	
2.4	Discretionary and non-discretionary grants.	(i) Discretionary and non-discretionary grants/allocations to State Govt./ NGOs/ other institutions.	Annexure-12
		(ii) Annual accounts of all legal entities who are provided grants by public authorities.	Balance sheet for the year 2021-22 is available on CSCL website i.e. <a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a> and for year 2022-23 is under process.

2.5	Particulars of Recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	<p>(i) Concessions, permits or authorizations granted by public authority.</p> <p>(ii) For each concession, permit or authorization granted</p> <p>a) Eligibility criteria</p> <p>b) Procedure for getting the concession/ grant and/ or permits of authorizations.</p> <p>c) Name and address of the recipients given concessions/ permits or authorizations</p> <p>d) Date of award of concessions / permits of authorizations</p>	NIL
2.6	CAG & PAC paras	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of Administrator, U.T., Chandigarh.	NIL-PAC Paras, CAG paras responded in due course.

**3. PUBLICITY BAND PUBLIC INTERFACE: -**

S. No.	Item	Details of disclosure	Particulars
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)]	<p>Arrangement for consultations with</p> <p>(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens</p> <p>(ii) Arrangements for consultation with or representation by</p> <p>a) Members of the public in policy formulation/policy implementation</p> <p>b) Day &amp; time allotted for visitors</p> <p>c) Contact details of Information &amp; Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</p> <p>Public- private partnerships (PPP)</p> <p>(i) Details of Special Purpose Vehicle (SPV), if any</p> <p>(ii) Detailed project reports (DPRs)</p> <p>(iii) Concession agreements.</p> <p>(iv) Operation and maintenance manuals</p> <p>(v) Other documents generated as part of the implementation of the PPP</p> <p>(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government</p> <p>(vii) Information relating to outputs and outcomes</p> <p>(viii) The process of the selection of the private sector party (concessionaire etc.)</p> <p>(ix) All payment made under the PPP project</p>	<p>Annexure-7</p> <p>NA</p> <p>All documents are uploaded on e-tender website when tenders are floated.</p>
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	<p>Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;</p> <p>(i) Policy decisions/ legislations taken in the previous one year</p> <p>(ii) Outline the Public consultation process</p> <p>(iii) Outline the arrangement for consultation before formulation of policy.</p>	NIL
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	<p>Use of the most effective means of communication</p> <p>(i) Internet (website)</p>	<p><a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a></p>

3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in	Nil
		(i) Electronic format	
(ii) Printed format			
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available	
		(i) Free of cost	
(ii) At a reasonable cost of the medium			

**4. E. GOVERNANCE: -**

Sr. No.	Item	Details of disclosure	Particulars	
4.1	Language in which Information Manual/Handbook Available	(i) English	Nil	
		(ii) Vernacular/ Local Language		
4.2	When was the information Manual/Handbook last updated?	Last date of Annual Updation		
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form		
		(ii) Name/ title of the document/record/ other Information		
		(iii) Location where available		
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facilities		Annexure-15
		(ii) Details of information made available		
		(iii) Working hours of the facility		
		(iv) Contact person & contact details (Phone, fax email)		
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	All citizens have the Right to Information subject to the provision of RTI Act, 2005 and can contact APIO/ CPIO mentioned in Annexure-7. Any party aggrieved by the decision of CPIO has the Right to Appeal before First Appellate Authority for Redressal of its Grievance.	
		(ii) Details of applications received under RTI and information provided	RTI Register is maintained and total 29 RTI applications received in FY 2022-23 stands disposed off.	
		(iii) List of completed schemes/ projects/ Programmes.	Available on CSCL web portal i.e. <a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a>	
		(iv) List of schemes/ projects/ programme underway		
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract.		
		(vi) Annual Report	NIL	
		(vii) Frequently Asked Question (FAQs)		
		(viii) Any other information such as		
		a) Citizen's Charter		
		c) Six monthly reports loaded on the website or not		
		d) Performance against the benchmarks set in the Citizen's Charter		

4.6	Receipt & Disposal of RTI applications & appeals	(i) Details of applications received and disposed	RTI Register is maintained. RTI applications (2022-23) = 29 Applications disposed off = 29 RTI Appeal (2022-23) = 03 Disposal of Appeal = 03
		(ii) Details of appeals received and orders issued	
4.7	Replies to questions asked in the parliament, if any. [Section 4(1)(d)(2)]	Details of questions asked and replies given	NIL



5. **INFORMATION AS MAY BE PRESCRIBED: -**

S. No.	Item	Details of disclosure	Particulars
5.1	Such other information as may be prescribed	(i) Name & details of (a) Current CPIOs & First Appellate Authority (FAAs) Earlier CPIO & First Appellate Authority (FAAs) from 1.1.2015	<p><b>Current CPIO :-</b> Mr. N.P. Sharma, CGM (Since 16.12.2019) M-97810-10000</p> <p><b>Current FAA :-</b> Mr. Anil Kumar Garg, Addl. CEO Since 06.12.2022</p> <p><b>Earlier FAA</b> Mr. Rohit Gupta, PCS, MCC. Phone-0172-5004112</p> <p><b>Earlier CPIO:-</b> Mr. Vijay Premi, SDE, MCPH (23.12.2016 to 15.12.2019)</p>
		(ii) Details of third party audit of voluntary disclosure	Audit carried out by Mahatma Gandhi State Institute of Public Administration, Punjab on dated 26.05.2023.
		(a) Dates of audit carried out (b) Report of the audit carried out	
		(iii) Appointment of Nodal Officers not below the rank of Joint Director/ Additional Director	Mr. N.P. Sharma, Chief General Manager, CSCL M-97810-10000 (16.12.2019)
		(a) Date of appointment (b) Name & Designation of the officers	
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure	NIL
		(a) Dates from which constituted (b) Name & Designation of the officers	
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	NIL
		(a) Dates from which constituted (b) Name & Designation of the Officers	

**6. INFORMATION DISCLOSED ON OWN INITIATIVE: -**

<b>S. No.</b>	<b>Item</b>	<b>Details of disclosure</b>	<b>Particulars</b>
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		<a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a>

**ANNEXURE-1**

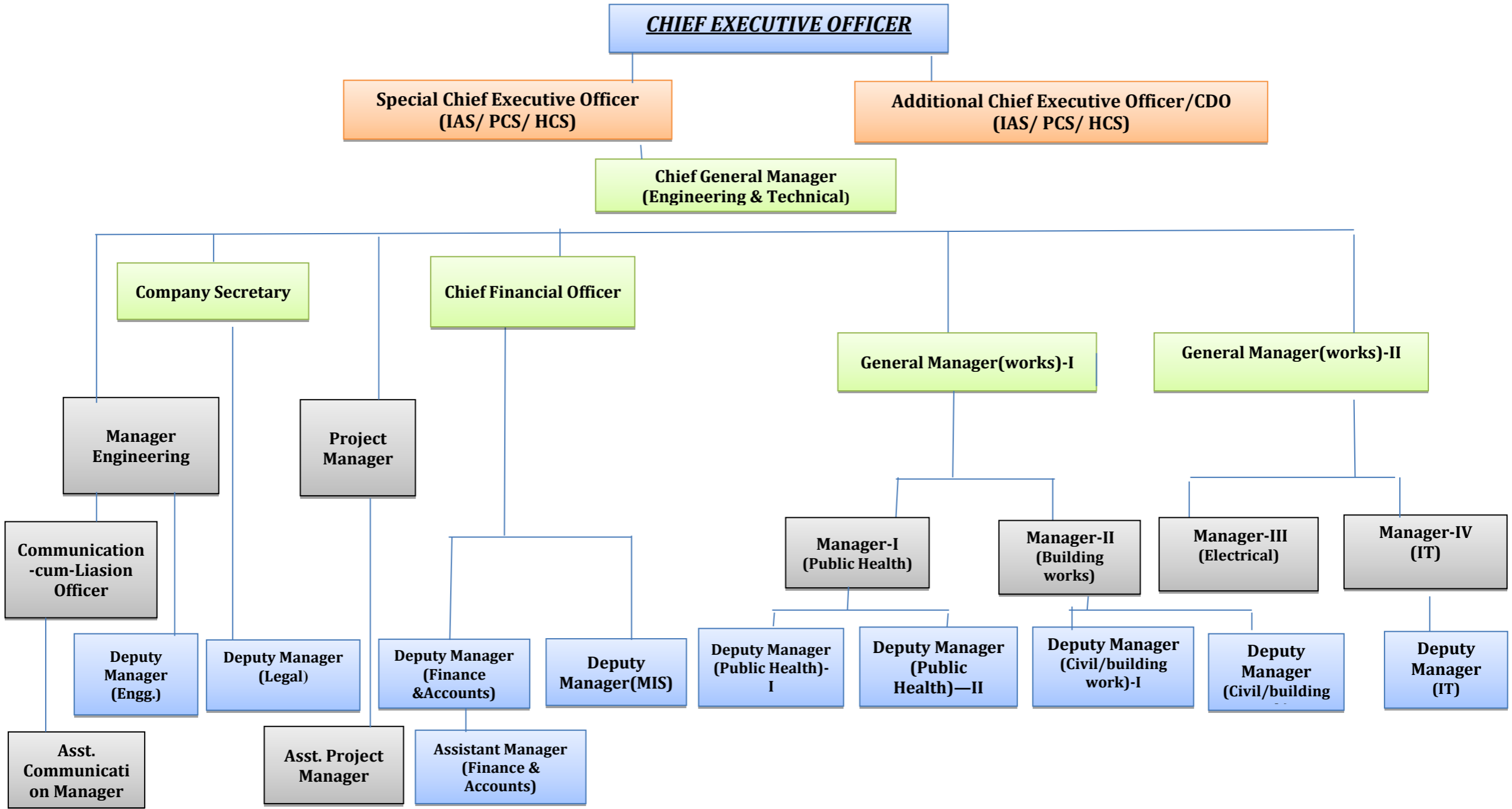
**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(i) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

(The particulars of the organization, functions and duties)

<b>Sr. No.</b>	<b>Subject</b>	<b>Remarks</b>
1.	Name of the Company and its website	Chandigarh Smart City Limited <a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a>
2.	Head of the Organisation	Chief Executive Officer
3.	Vision, Mission and Key objectives	<p><b>The Vision of CSCL is:</b> The city beautiful is envisioned to become leader in liveability, sustainability, equality and innovation.</p> <p><b>The Mission of CSCL is:</b> To facilitate urban development and smart cities mission by acting as a governing and existing agencies in formulation of policies, institutional capacity building and project implementation, and will assist in the funding and implementation of projects as laid down in the objectives of the Company.</p> <p><b>Key operating Principles in its vision and mission:</b></p> <ul style="list-style-type: none"><li><b>a.</b> Citizens &amp; stakeholders Focus: Provide service to citizens &amp; stakeholders and respond to their needs and interests in a respectful, reliable and professional manner.</li><li><b>b.</b> Environmental Responsibility: Plan &amp; manners the operations as responsible stewards of our natural resources and the environment.</li><li><b>c.</b> Safety Awareness: Perform work with high level of safety awareness for ourselves, our fellow employees and the public.</li><li><b>d.</b> Employee Inclusiveness: Respect and values the contributions of employees because everyone is important to the success of the operations.</li></ul>
4.	Functions and Duties	<ul style="list-style-type: none"><li><b>a.</b> To promote the establishment and development of the city of Chandigarh as smart city, which is a vibrant and unique regional centre and leader in liveability, sustainability, equality and innovation.</li><li><b>b.</b> Approve and sanction the projects including their technical appraisal.</li><li><b>c.</b> Execute the Smart City Proposal with complete operational freedom.</li><li><b>d.</b> Take measures to comply with the requirements of MoHUA with respect to the implementation of the Smart Cities programme.</li><li><b>e.</b> Mobilize resources within timelines and take measures necessary for the mobilisation of resources.</li><li><b>f.</b> Approve and act upon the reports of a third-party Review and Monitoring Agency.</li><li><b>g.</b> Overview Capacity Building activities.</li><li><b>h.</b> Develop and benefit from inter-linkages of academic institutions and organizations.</li></ul>

		<ul style="list-style-type: none"> <li><b>i.</b> Ensure timely completion of projects according to set timelines.</li> <li><b>j.</b> Undertake review of activities of the Mission including budget, implementation of projects, and preparation of SCP and co-ordination with other missions/schemes and activities of various ministries.</li> <li><b>k.</b> Monitor and review quality control related matters and act upon issues arising thereof.</li> <li><b>l.</b> Incorporate joint ventures and subsidiaries and enter into Public Private Partnerships as may be required for the implementation of Smart cities programme.</li> <li><b>m.</b> Enter into contracts, partnerships and service delivery arrangements as may be required for the implementation of the Smart Cities Mission.</li> <li><b>n.</b> Determine and collect user charges as authorised by the ULB Collect taxes, surcharges etc. as authorised by the ULB.</li> </ul>
5.	Organisational Chart	Attached herewith:



**ANNEXURE-2**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(ii) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(The powers and duties of the officers and employees)**

<b>Sr.No.</b>	<b>Name of the post</b>	<b>Powers and Duties (in brief)</b>
1.	Chief Executive Officer	In the capacity of Head of Department and appointing authority, has the supervisory and administrative control over the staff and financial matters of the company.
2.	Special Chief Executive Officer	In the capacity of Head of Office has control over the working and staff of the company.
3.	Additional Chief Executive Officer	To deal with all day to day matters of the company.
4.	Chief General Manager	To deal with all the projects of the company relating to operation, planning and design.
5.	Chief Financial Officer	To deal with all the matters relating to finance, accounts and human resource.
6.	Company Secretary	To deal with legal and company/secretarial matters.
7.	Manager (Engineering)	To deal with the matters related to urban infrastructure and projects.
8.	Project Manager	To deal with overall management of Integrated Command & Control Centre (ICCC) operations, compliances and services.
9.	Communication-cum-Liasioning Officer	To deal with and to oversee internal and external communication programme and other activities relating to ICCC.
10.	Deputy Manager (Engineering)	To deal and report to Manager (Engg.) on the matters related to urban infrastructure and projects.
11.	Deputy Manager (Legal)	To deal with legal matters of the company and reports to Company Secretary.
12.	Deputy Manager (Finance & Accounts)	To deal and report to CFO on matters relating to finance and accounts.
13.	Deputy Manager (MIS)	To deal and report to CFO on matters relating to Information Technology.
14.	Assistant Manager (Finance & Accounts)	To deal and report to CFO on matters relating to finance and accounts.
15.	Assistant Project Manager	To deal and report to Project Manager on the matters related to ICCC.
16.	Assistant Communication Manager	To deal and report to Communication-cum-Liasioning Officer on the matters related to ICCC.

**ANNEXURE-3**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(iii) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(The procedures followed in the decision making process including channels of supervision and accountability)**

<b>Sr.No.</b>	<b>Level at which the case is initiated (Name of Post)</b>	<b>Name of post which deals with the case before the decision making authority.</b>	<b>Level at which decision is made</b>	<b>Time Limit for taking a decision, if any</b>
<b>ACCOUNTS</b>				
1.	Chief Finance Officer  Assistant Manager (F&A)	Chief General Manager	Chief Executive Officer  Additional Chief Executive Officer	As per Routine Procedure
<b>HUMAN RESOURCE</b>				
2.	Chief Finance Officer  Assistant Manager (F&A)	Chief General Manager	Chief Executive Officer  Additional Chief Executive Officer	As per Routine Procedure
<b>ENGINEERING &amp; TECHNICAL/MIS</b>				
3.	Deputy Manager (Engg)	Chief General Manager  Chief Finance Officer	Chief Executive Officer	As per Routine Procedure
4.	Deputy Manager (MIS)	Manager (Engg.)	Additional Chief Executive Officer	
<b>SECRETARIAL &amp; LEGAL</b>				
5.	Company Secretary  Deputy Manager (Legal)	Chief General Manager	Chief Executive Officer  Additional Chief Executive Officer	As per Routine Procedure
<b>ICCC-PROJECT OPERATION &amp; MANAGEMENT</b>				
6.	Project Manager  Assistant Project Manager	Chief General Manager  Manager (Engg.)	Chief Executive Officer  Additional Chief Executive Officer	As per Routine Procedure
<b>ICCC-COMMUNICATION</b>				
7.	Communication-cum-Liasioning Officer  Assistant Communication Manager	Chief General Manager  Manager (Engg.)	Chief Executive Officer  Additional Chief Executive Officer	As per Routine Procedure

\*The final decision authority is Board of Directors. However, some powers are delegated in favour of Chief Executive Officer.

**ANNEXURE-4**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(iv) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(The norms set for the discharge of its functions)**

<b>Sr. No.</b>	<b>Nature of functions/ Services offered</b>	<b>Norms/ Standards for functions/ services offered</b>	<b>Time Limit for achieving targets</b>	<b>Process by which these services can be accessed</b>	<b>Process of redress of Grievances</b>
1.	To promote the establishment and development of the city of Chandigarh as a smart city, which is a vibrant and unique regional centre and leader in liveability, sustainability, equality and innovation.	The Company functions under the guidelines of Ministry of Housing and Urban Affairs (MoHUA) and Smart City Mission Guidelines.	As per routine procedure.	Overall Monitoring of the work of company by head of the Company.	As per routine procedure.



**ANNEXURE-5**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(v) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

(The rules, regulations, instructions, manuals and record, held by it or under control or used by employees for discharging functions)

<b>Sr. No.</b>	<b>Title and Nature of the record/ Manual/ Instructions</b>	<b>List of Rules, Regulations, Instructions, Manuals &amp; Records</b>	<b>Act/ Rules Manuals etc.</b>	<b>Transfer Policy and Transfer Orders</b>
1.	Memorandum of Association		The Companies Act, 2013.	NA
2.	Articles of Association		The Companies Act, 2013.	
3.	HR Policy		Smart City Mission Guidelines for framing HR Policy	
4.	Policy on Prevention of Sexual Harassment (POSH) of Women at workplace		The sexual harassment of women at workplace (prevention, prohibition and redressal) Act, 2013.	
5.	Data Sharing and Accessibility Policy for CSCL		National Data Sharing and Accessibility Policy (NDSAP)	
6.	Corporate Social Responsibility Policy		Companies (Corporate Social Responsibility Policy) Rules, 2014.	

**ANNEXURE-6**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(vi) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

(Statement of the categories of documents that are held or under control)

<b>Sr.No.</b>	<b>Category of Documents</b>
<b>Accounts Branch: -</b>	
1.	Account Books (All types of ledgers, sub ledgers, trial balance, bank books, P&L Accounts, Balance Sheets, Quarterly TDS, Register>Returns, GST Return.
2.	Vouchers
3.	Pass Books
4.	Cheque Books
5.	Budget documents
6.	Miscellaneous
<b>Engineering Branch</b>	
1.	Copy of Request for proposal (RFP)
2.	Project Details
3.	Contracts & Agreements
4.	MOUs
5.	Tenders
6.	Miscellaneous
<b>Human Resource</b>	
1.	Record of all employees from recruitment to exit process.
2.	Service files and records of staff
3.	Miscellaneous
<b>Secretarial and Legal</b>	
1.	RTI Files, Case Files, MoUs, Agreement, Record & Register
2.	Memorandum & Articles of Association
3.	Secretarial record (Board Meetings, General Meetings)
4.	Attendance registers of Meetings
5.	Miscellaneous
<b>Management Information System</b>	
1.	MIS Related Files
2.	Miscellaneous

ANNEXURE-7

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(vii) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof.)**

<b>Sr.No.</b>	<b>Details/Type of arrangements made</b>										
1.	Following officers have been appointed as for giving information to General Public. <table data-bbox="272 720 1247 894"><tr><td>1. Deputy Manager(Legal)</td><td>Assistant Public Information Officer</td></tr><tr><td>2. Manager (Engg.)</td><td>Assistant Public Information Officer</td></tr><tr><td>3. Chief Finance Officer</td><td>Assistant Public Information Officer</td></tr><tr><td>4. Chief General Manager</td><td>Central Public Information Officer</td></tr><tr><td>5. Additional Chief Executive Officer</td><td>Appellate Authority</td></tr></table>	1. Deputy Manager(Legal)	Assistant Public Information Officer	2. Manager (Engg.)	Assistant Public Information Officer	3. Chief Finance Officer	Assistant Public Information Officer	4. Chief General Manager	Central Public Information Officer	5. Additional Chief Executive Officer	Appellate Authority
1. Deputy Manager(Legal)	Assistant Public Information Officer										
2. Manager (Engg.)	Assistant Public Information Officer										
3. Chief Finance Officer	Assistant Public Information Officer										
4. Chief General Manager	Central Public Information Officer										
5. Additional Chief Executive Officer	Appellate Authority										
2.	The Competent Officer address the press regarding the policy or other information regarding the public.										
3.	Telephone No. 0172-5043196										
4.	E-Mail:- <a href="mailto:smartcity.chd@nic.in">smartcity.chd@nic.in</a>										

**ANNEXURE-8**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(viii) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(Statement of the boards, councils, committees and other bodies)**

<b>Sr.No.</b>	<b>Name of the Board(s)</b>	<b>Name of the Council(s)</b>	<b>Name of the Committee(s)</b>	<b>Date of Constitution</b>	<b>Whether meetings of these bodies are open to the public (Yes/No)</b>	<b>Whether the minutes of such meetings are accessible for public (Yes/No.)</b>
	The company has eleven (11) Directors on the Board. The Minutes of the Board are circulated to the Board of Directors.			Date of incorporation 26.07.2016	No	No
	This Company has constituted the following committees having <b>composition</b> as under :-					
	1. Technical Committee (6 members)			31.12.2018		
	2. Internal Complaint Committee (4 members)			22.03.2019		
	3. Audit Committee			22.12.2020		
	4. Nomination and Remuneration Committee			22.12.2020		

**ANNEXURE-9**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(ix) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(Directory of the officers and employees)**

<b>Sr.No.</b>	<b>Name of the Officer/Employee</b>	<b>Designation</b>	<b>Telephone Number (O)</b>
1.	Smt. Anindita Mitra	Chief Executive Officer	0172-2708765
3.	Sh. Anil Kumar Garg	Additional Chief Executive Officer	0172-5043196
4.	Sh. N.P. Sharma	Chief General Manager	9781010000
5.	Ms. Nalini Malik	Chief Finance Officer	9855501160
6.	Ms. Shaveta Sharma	Company Secretary	9876056044
7.	Mr. Gagandeep Singh	Manager (Engg)	9814959769
8.	Mr. Ashish Sharma	Project Manager	9717568811
9.	Ms. Richa Awasthi	Communication-cum-Liasioning Officer	7071914268
10.	Mr. Sahil Kumar	Deputy Manager (Engg)	8295904194
11.	Mr.. Arvind Kumar	Deputy Manager (Legal)	9988007442
12.	Ms. Inderjit Kaur	Deputy Manager (MIS)	6239849420
13.	Mr. Munish Kumar	Assistant Manager (F&A)	9056006200
14.	Mr. Varun Chugh	Assistant Project Manager	9888277992
15.	Ms. Binni	Assistant Communication Manager	9541600007

E-Mail:- [smartcity.chd@nic.in](mailto:smartcity.chd@nic.in)

**ANNEXURE-10**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(x) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(The monthly remuneration received by officers and employees)**

<b>Sr.No.</b>	<b>Name of the Officer/Employee</b>	<b>Designation</b>	<b>Monthly emoluments as on date</b>
1.	Smt. Anindita Mitra	Chief Executive Officer	-----
2.	Mr. Anil Kumar Garg	Additional Chief Executive Officer	87,502/-
3.	Mr. N.P. Sharma	Chief General Manager	-----
4.	Ms. Nalini Malik	Chief Finance Officer	2,12,379/-
5.	Ms. Shaveta Sharma	Company Secretary	1,06,440/-
6.	Mr. Gagandeep Singh	Manager (Engg)	1,06,440/-
7.	Mr. Ashish Sharma	Project Manager	1,77,500/-
8.	Ms. Richa Awasthi	Communication-cum-Liasoning Officer	1,02,500/-
9.	Sh. Sahil Kumar	Deputy Manager (Engg.)	64,364/-
10.	Sh. Arvind Chauhan	Deputy Manager (Legal)	64,364/-
11.	Ms. Inderjit Kaur	Deputy Manager (MIS)	59,478/-
12.	Sh. Munish Kumar	Assistant Manager (F&A)	46,705/-
13.	Mr. Varun Chugh	Assistant Project Manager	1,02,000/-
14.	Ms. Binni	Assistant Communication Manager	62,000/-

Supporting Staff has been engaged through outsourcing agency/contractor i.e. M/s Secure Guard and manpower services.

**ANNEXURE-11**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(xi) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(Budget allocated to each agency, indicating the particulars of all plans, proposed expenditures and reports on  
disbursements made)**

<b>Head</b>	<b>Total Release by GOI to State Govt.</b>	<b>Release of Central assistance by State to SPV</b>	<b>Total release of Funds</b>	<b>Utilisation of GOI Funds</b>	<b>Utilisation of State matching share</b>	<b>Balance Funds</b>	<b>Implementation progress</b>	
							<b>Physical Progress</b>	<b>Financial Progress</b>
Smart City Mission	473.19	380.00	853.19	385.09	379.98	88.12	54% (including coverage project)	92.94%
Integrated Command & Control Centre	-	6.18	6.18	.	2.50	3.68	-	-

This is in relation to status of release of GOI share and matching grant by state to Chandigarh Smart City as on 31.03.2023.  
Figures mentioned hereinabove are in crores.

**ANNEXURE-12**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(xii) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries  
of such programmes)**

Not-Applicable



**ANNEXURE-13**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(xiii) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(Particulars of recipients of concessions, permits or authorisations granted)**

Not Applicable
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**ANNEXURE-14**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(xiv) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

**(Details in respect of the information, available to of held by it, reduced in an electronic form.)**

<b>Sr. No.</b>	<b>Type of Information</b>
1.	Information relating to the list of the employees of company and their power and duties available on website of Chandigarh Smart City Limited i.e. <a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a>
2.	Tenders etc. are available on the Web Portal of Chandigarh Smart City Ltd. i.e. <a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a>
3.	Tender process available on website

ANNEXURE-15

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(xv) OF THE  
RIGHT TO INFORMATION ACT, 2005

**CHANDIGARH SMART CITY LIMITED**

(Particulars of facilities available to citizens for obtaining information)

Sr.No.	Facilities available	Remarks (No. of days in a week/Timings etc.)
1.	Through RTI Applications	Both offline and online mode (Monday-Friday) (09:30 AM - 05:30 PM)
2.	Website Name	<a href="http://www.chandigarhsmartcity.in">www.chandigarhsmartcity.in</a>
3.	Contact Person and Contact details	1. Deputy Manager(Legal), APIO (M-9988007442) 2. Manager (Engg.), APIO (M-9814959769) 3. Chief Finance Officer, APIO (M-9855501160) 4. Chief General Manager, CPIO (M-9781010000)
Telephone No. 0172-5043196 E-Mail:- <a href="mailto:smartcity.chd@nic.in">smartcity.chd@nic.in</a>		

**ANNEXURE-16**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN SECTION 4(1)(b)(xvi) OF THE  
RIGHT TO INFORMATION ACT, 2005**

**CHANDIGARH SMART CITY LIMITED**

(Names, designation and other particulars of the Public Information Officers)

<b>S.No</b>	<b>Name/ Designation/ Address of the Central Publication Information Officer/Designation</b>	<b>Name/ Designation/ Address of the Assistant Publication Information Officer</b>	<b>Appellate Authority</b>	<b>Telephone Number</b>
1.	Mr. N.P. Sharma (Chief General Manager)  M-9781010000	Mr.Arvind Chauhan (DM- Legal)  M-9988007442  Mr. Gagandeep Singh (Manager Engg.)  M-9814959769  Ms. Nalini Malik (CFO)  M-9855501160	Mr. Anil Kumar Garg, Additional Chief Executive Officer, Chandigarh Smart City Limited, Chandigarh.	0172- 5013196